

12 September 2024

DIXONS UNITY ACADEMY Whingate Road, Leeds, LS12 3DS Phone: 0113 5125530 Email: info@dixonsua.com www.dixonsua.com Principal: Ash Jacobs

Dear Families

Year 7 Settling In Evening

On Thursday 26 September 2024 there will be a Settling In Evening for Year 7 students. This will take place between 3.30pm and 6.00pm. Parents' / Settling In Evenings are very important events that allow you to gain helpful insights into your child's progress and we strongly encourage all parents to attend.

The academy uses a straightforward online booking system for Parents' / Settling In Evenings. A parents' guide for booking appointments is included to make you aware of the process.

If you do not have access to the internet or you are struggling in any way with the booking system, your child can contact the relevant teacher who can make an appointment for you. Alternatively, you can contact the school office, who will be happy to add appointments for you.

If you require any further information at this point, please contact Mrs Bottomley on 0113 5125530 or email admin@dixonsua.com

We look forward to welcoming you to Dixons Unity Academy.

Yours faithfully

Mr Ash Jacobs Principal

Attendance Matters

For a child to reach their full potential, attendance over 95% is essential. Last year students in Y11 with an attendance of above 95% achieved over half a grade better in every subject than the national average. Every day of school a child misses has a significant impact on their learning, for example an attendance of 90% means a student misses 114 lessons per academic year.

Parents' Guide for Booking Appointments

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	Bro	owse to	https://DixonsUnityAcademy.schoolcloud.co.uk/
Your Details			Step 1: Login
Title First Name Sumana Title Ratual			Fill out the details on the page then click the <i>Log In</i> button. A confirmation of your appointments will be sent to the email address you provide.
Email Cooline Email abboliggest one			
	and the second s		
Student's Details	Date Of		
In Sector	38 +		
Cog W			
Parents' Evening			Step 2: Select Parents' Evening
This parants' evening is an opportunity to meet			Click on the date you wish to book.
your child's beacher. Pleases enter the achord via the main entrance and sign in at reception.	Thursday, 16th Mar Open for Dealorge	eh >	Unable to make all of the dates listed? Click I'm unable to attend.
	Friday, 17th March Open for bookings		
	for unable to attend		
Choose Booking Mode			Step 3: Select Booking Mode
Select how you'd like to book your appointm	write using the option below, an	d then hit Next.	Choose Automatic if you'd like the system to suggest the shortest possible
Automatic			appointment schedule based on the times you're available to attend. To pick the
Automatically book the best possible times based on your availability			times to book with each teacher, choose Manual. Then press Next.
Manual Choose the time you would like to see each teacher			We recommend choosing the automatic booking mode when browsing on a mobile
Net			device.
Choose Teachers			Step 4: Choose Teachers
If there is a teacher you do not wish to see,	please untick them before you o	ontinue.	If you chose the automatic booking mode, drag the sliders at the top of the screen to
Ben Abbot			indicate the earliest and latest you can attend.
Mr J Brown			Select the teachers you'd like to book appointments with. A green tick indicates
			they're selected. To de-select, click on their name.
Continue to Book Appointments			
Confirm Appointment Times			Step 5a (Automatic): Book Appointments
The following appointments have been vasaries for two minutes. If you've happy with them, please choose the Acoust botton at the bottom.			If you chose the automatic booking mode, you'll see provisional appointments which
			are held for 2 minutes. To keep them, choose Accept at the bottom left.
Teacher S	kudent Subject	Room	If it wasn't possible to book every selected teacher during the times you are able to
1725 Mis-D Munford B	un Mathematica	M2	attend, you can either adjust the teachers you wish to meet with and try again, or
1245 DrittMonamana A	ober Parch	14	switch to manual booking mode (Step 5b).
Accept Appointments		Cancel Appointments	
Mr J Brown	Miss 8 Patel	Mrs A Wheeler	Step 5b (Manual): Book Appointments
SENCO (A2)	Class 10E (HI)	Class 11A (L1)	Click any of the green cells to make an appointment. Blue cells signify where you
Det .	Andrew	Det .	already have an appointment. Grey cells are unavailable.
			To change an appointment, delete the original by hovering over the blue box and
16.30	- All		clicking Delete. Then choose an alternate time.
10.40		+	You can optionally leave a message for the teacher to say what you'd like to discuss,
+		+	or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

Step 6: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing Print. Click Subscribe to Calendar to add these and any future bookings to your calendar. To change your appointments, click on Amend Bookings.

